

Teacher Profile: Summit Elementary Teacher

Summit Elementary Essential Duties and Responsibilities:

- **Work collaboratively as a member of the Summit team to:**
 - implement K-5 educational programming: Journey's Reading, Writer's Workshop, Everyday Mathematics, FOSS Science Kits, Social Studies, *Leader In Me*, Expedition Teams, Rich Tasks.
 - use 21st Century Skills and the Essential Curriculum, incorporating essential questions, descriptions of proficiency and a continuum of progressive skills; unit design; rubrics and short-cycle predictive assessments.
 - engage in Summit's continuous improvement model, including PDSA and student data notebooks.
 - align professional practice with Guiding Principles, Mission and Goals and incorporate Summit's 21st Century Skills.
 - be a member of a warm, caring community promoting an active, engaging, relevant environment of exploration and academic rigor (rigor, relevance, relationships).
 - engage in shared governance, responsibility and ownership; model democratic principles; and empower students to fully participate in their own education.
 - represent Summit to other District departments, schools, elected officials, outside agencies and the community; accurately explain and interpret programs, policies, and activities with students, parents, faculty; make decisions using collaborative processes; and strive to positively resolve sensitive, significant, and controversial issues.
 - deal with ambiguity; balancing school vision and current reality.
- **Maintain and model high standards of professional conduct and set high standards for self and others.**
- **Commit to same-grade teaming (2 teachers / 34 students) in grades K-3 and interdisciplinary**
- **teaming in grades 4-5.**
- **Commit to additional work, including training and summer work. (Compensated training and work days (at daily rate of pay) are planned for two days in June: June 20 and 21. In addition, one (1) day of Journeys Training (TBD) and 'team' planning during June and July (TBD by team members). These dates are negotiable if they conflict with preset plans.)**
- **Commit to Summit Elementary School's school-wide discipline philosophy.**
- **Commit to Summit Elementary School's Parent (Family)/School Partnership.**
- **Perform other duties as assigned.**

Minimum Qualifications:

- Hold a Bachelor's Degree from accredited college or university and eligible for Wyoming Professional Teaching Standards Board Certification.
- Possess Elementary Education certification with experience in primary and/or intermediate grades.
- Ability to create a classroom environment that is conducive to active, engaged learning based upon students' skills levels, interests, and needs.
- Belief in growing independent, autonomous learners and sees the potential and kernels of greatness in each and every child.
- Thoroughly knowledgeable or willing to become knowledgeable and deliver effective instruction in a team-teaching setting.
- Thoroughly knowledgeable or willing to become knowledgeable and align actions with the philosophy of Summit.

- Ability in effective interpersonal and intrapersonal communication skills.
- Ability to diffuse a challenging situation and facilitate understanding with students and adults.
- Ability to communicate clearly and concisely, both orally and in writing.
- Knowledge of operational characteristics, services, and activities of Summit, including school programs, policies and operational needs.
- Ability to develop and maintain positive school-community relations.
- Ability to analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
- Ability to collaborate, plan, organize and coordinate.
- Ability to establish, maintain, and foster collaborative, positive and harmonious working relationships with those contacted in the course of work.
- Responsible risk-taker who is willing to share and problem solve in a collaborative team setting
- Values collaboration and believes in the ‘power’ and collective wisdom of the team.
- Experience with using a data-informed approach.
- Life-long learning approach.

Preferred Qualifications:

- Multi-year (3+) commitment to the school (barring unsatisfactory job performance).
- Successful experience in unit design and culminating performances, demonstrations, and/or products that connect students to the world outside the classroom.
- Successful teaming and/or departmentalization experience.
- Ability to collaborate to integrate technology to meet performance standards.
- Successful experience in being involved in and positively contributing to a change process.
- Successful experience in helping students, parents and community through a change process.
- History of working collaboratively with staff, parents, students and community toward a shared goal.
- Experience in supporting adult/staff learning and/or peer/team coaching and collaboration.

I HAVE READ AND UNDERSTAND THE SCOPE OF THE JOB:

EMPLOYEE NAME (PLEASE PRINT)

EMPLOYEE SIGNATURE

DATE

March 31, 2011